



## POSTING OF PUBLIC NOTICE SIGN

Per Ordinance No. 5585 a poster size (3' x 4') public NOTICE sign must be prepared and posted by the applicant at least 10 days prior to a decision.

The sign information shall include but not be limited to the following:

### **NOTICE OF PENDING DECISION**

#### **500 Fischer St. – Design Review Case No. PDRNARAF2211435**

**Project Description:** The applicant is proposing a cumulative residential floor area addition of 1,155 square feet to the rear and side of an existing 980 square-foot single-family home, including an attached two-car garage. The applicant also proposes demolition of the existing 205 square-foot detached one-car garage on the 7,500 square-foot lot in the R-3050 Zone, originally developed in 1925.

**Decision Date:** On or after **October 26, 2022**, the Community Development Director will make a written decision regarding the proposed request.

#### **FOR MORE INFORMATION CONTACT:**

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City of Glendale

Community Development Department

633 E. Broadway, Room 103

818-548-2115 and 818-937-8158

**At least ten (10) days prior to the decision**, the applicant shall cause notice thereof to be posted in a conspicuous place on the property involved. In your case, **please post the sign no later than DATE**, as failure to do so will result in delaying a decision of your case.

1. A poster-size sign shall be mounted on 4" x 4" wooden posts and shall be able to withstand all types of weather conditions.
2. The poster-size sign shall not exceed six (6) feet above grade and shall be visible from adjacent streets.
3. The poster-size sign shall be a height of three (3) feet and width of four (4) feet.
4. The poster-size sign shall be located not less than five (5) feet inside the property line in residential zones and not less than one (1) foot inside the property line in all other zones. In all instances, the sign shall be located in areas that are most visible to the public but not within the public right-of-way.
5. The poster-size sign shall:

- a. Not be illuminated;
  - b. Be limited to only one per street frontage of the property;
  - c. Clearly be legible;
  - d. Consist of black lettering on a white background.
6. Additional poster-size signs may be required to the discretion of the Director of Community Development.
7. The poster-size sign shall be removed within 15-calendar days after final action of the City.
8. In situations where the above requirements are not physically possible due to site constraints, a comparable notice shall be prepared and located to the satisfaction of the Director of Community Development.

### Example of Public Notice Posting



**You must post the property at least 10 DAYS before the decision or the case will be delayed.**